

Location: C-NLOPB 5th floor meeting room

Attendees:

Ray Dalton (Suncor – Operator rep)
Matthew Hawco (C-NLOPB – support)
Hussam El Din Labib (GSF Grandbanks – workforce rep)
Peter McKeage (C-NLOPB)
Alistair Sim (Chevron)
Clark Stokes (Statoil)
Craig Williams (Terra Nova FPSO – workforce rep)
John Whelan (Hibernia – workforce rep)
Don Williams (Husky – Operator rep) – Chair

Decisions and Actions are in bold type

The committee welcomed Clark Stokes – Statoil representative – and Alistair Sim – Chevron representative.

1. Safety Moment

Don gave a safety moment/quiz on home security which inspired good discussion around the table on home and family safety. **Clark volunteered to give the next meeting's safety moment.**

2. Review Agenda and Action Log

The Action Log was reviewed. Notes:

- Regarding communications: Cougar's system of customer (Operator) notification of incidents appears to be working well – incidents get posted offshore. There are still delays getting information at some facilities. **Operator reps will continue to work.**
- Due to the absence of the HMDC and Cougar reps, **updates on companies' various safety initiatives and the Cougar update** were not discussed at this meeting.
- Members reviewed the draft C-NLOPB/CNSOPB Incident Reporting Guidelines (helicopter section) over e-mail – discussed later in this meeting.

3. Passenger Night Flight

Peter let the committee know that the C-NLOPB on October 2 had received the Operators report on their plan for passenger flights at night. The following points came up in discussion:

- Suncor has held 'town hall' meetings on the subject.
- Should the moratorium be lifted, it is up to each Operator whether there are flights at night to each of the installations.
- The Operators did ask for clarification on some points in the [OHSI Implementation Team's Advising Document on the subject](#). Peter helped but was careful not to situate any answers for them.

- Peter noted the positive experience that he and Max Ruelokke had visiting the flight simulator that Cougar uses in Lafayette.
- Ray reminded everyone that meeting the requirements outlined in the Advising Document would also make daytime operations safer.
- John emphasized that miscommunication on this issue is fuelling anxiety.

4. Incident Reporting Guidelines

Kelly Weir, Safety Officer with the C-NLOPB came in to review the helicopter section of the draft update to the C-NLOPB/CNSOPB Incident Reporting Guidelines which was e-mailed to committee members in advance of the meeting.

Don noted that the revised guidelines were much more explicit compared to the existing guidelines which are somewhat vague when it comes to helicopters, as they are lumped in with all 'support craft'.

Details of the section and the guideline as a whole were discussed (e.g., what constitutes a reportable incident and how the severity affects the amount of time in which it must be reported). The draft is due to go before the C-NLOPB late in October. **Robert will keep the committee apprised of the guideline's status.**

5. Workforce Representation on CAPP Training and Qualifications Committee (TQC)

Don said that the TQC decided it would like 1 – maybe 2 – representatives of the NL offshore workforce on the committee. He noted that there will start to be other committees wanting worker participation going forth. Don decided not to finish the discussion because not all installations' representatives were in attendance. **Workforce representatives will work out over e-mail who the representative(s) would be and whether others can serve as back-ups.**

The committee resolved to accomplish more between meetings by discussing issues via e-mail.

6. OHSI Update

Peter noted the following progress:

- Recommendation 2: Peter has drafted a report on level of service for first response rescue helicopters in the NL offshore. It expounds on the requirements put forth by Commissioner Wells and the OHSI Implementation Team. It is expected to be reviewed by the C-NLOPB Board at their next meeting.
- Recommendation 13: Human Factors expert Dr. Susan Coleshaw has been engaged to carry out an independent assessment of Basic Survival Training in NL and NS. She will get started here later in October.
- Recommendation 14: Epidemiologist Dr. Maureen Carew's report regarding performance-based goals for physical fitness for the NL offshore has been finalized and sent to the C-NLOPB Chair and CEO and the Chief Safety Officer.
- Recommendations 18, 23, 24, etc.: Regarding C-NLOPB oversight of aviation safety, Peter noted that the Board had a positive meeting with the Operators on October 2 regarding the

establishment of an oversight framework (relating to many of the Inquiry recommendations).

- Recommendation 29: The gap analysis of the C-NLOPB Safety Department is continuing.

7. Next meeting

Wednesday, November 28. Location to be determined.